

The following are the steps for getting your loved one's death certificate online or by mail from the Cook County Clerk's Office:

1. FOR CLAIMANT'S WHOSE'S LOVED ONE'S HAS BEEN GONE FOR 20 YEARS OR LESS:

CALL 1-866-252-8974

YOU CAN PAY BY CREDIT CARD OR BY DEBIT CARD AND YOU WILL RECEIVE THE DEATH CERTIFICATE IN ABOUT TWO WEEKS

2. IF YOUR LOVED ONE HAS BEEN GONE FOR MORE THAN 20 YEARS YOU MUST MAIL A CHECK OR MONEY ORDER FOR \$15 PER DECEDENT TO:

**COOK COUNTY CLERK
PO BOX 642570
CHICAGO, IL 60664-2570**

INCLUDE THE FOLLOWING INFORMATION WITH YOUR PAYMENT:

- THE NAME OF YOUR LOVED ONE
- THE EXACT DATE OF DEATH OR THE YEAR OF THEIR DEATH IF YOU DO NOT KNOW THE EXACT DATE
- THEY MUST BE SOMEONE WHO HAS DIED IN COOK COUNTY ONLY
- INCLUDE YOUR ADDRESS
- INCLUDE YOUR RELATIONSHIP TO THE DECEASED